Direct Debit Instructions

Please use the Direct Debit form below to set up regular payments from the same bank account.

Please note that any subsequent changes must be received by HSBC UK Bank plc at least eight working days before the next collection date.

Your branch sort code can be found on the top right hand corner of your cheque book or bottom left hand corner of your debit card.

Most account numbers are eight characters in length. The last box is for customers with GiroBank accounts.

Cut off and keep the Direct Debit Guarantee and return the rest of the form to us at the address shown.

Instructions to your Bank or Building Society to pay Direct Debit

Please fill in the whole form using a ball point pen and send to:

DD Mandate, HSBC UK Bank plc, PO Box 6001, Coventry CV3 9FP.

To: The Manager

Bank/Building Society

Address

Postcode

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Originator’s Identification Number

Reference

Instructions to your Bank or Building Society

Please pay HSBC UK Bank plc Card Services Direct Debits from the account detailed on this Instruction subject to the safeguards assured by the Direct Debit Guarantee scheme. I understand that this information may remain with HSBC UK Bank plc and, if so, details may be passed electronically to my bank or building society.

Signature(s) of account holder(s)

Date

For HSBC use only – This is not part of the instruction to your bank or building society.

Each month I wish to pay the following into my HSBC Card Account by Direct Debit: (Please tick only 1 of the 3 options)

Minimum Repayment (or total if less than £5)

A Fixed Payment of £

Full repayment or Monthly Statement Balance

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This Guarantee should be detached and retained.

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, HSBC UK Bank plc will notify you 10 days in advance of your account being debited or as otherwise agreed.
- If an error is made by your branch or HSBC UK Bank plc or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- If you receive a refund you are not entitled to, you must pay it back when HSBC UK Bank plc asks you to.
- You can cancel a direct debit at any time by writing to your bank or building society. Please also send a copy of your letter to us.

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